



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, MA

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Interview/appointment to the Conservation Commission.
- 6. TOWN ADMINISTRATOR'S EVALUATION FY2011 – FY2012**
- 7. LICENSES & PERMITS**
 - a. **Hearing 7:15 P.M.** – Application for a Seasonal Common Victualer All Alcoholic Beverages License to Digital Federal Credit Union dba Pavillion at Bay Pointe Country Club, William Fuller, Manager, 10 Bay Pointe Drive, Onset, MA under the provisions of Chapter 138 of the Massachusetts General Laws.
 - b. Application for Change of Manager from The Blue Dog, LLC dba Piper Beau's, 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws.
 - c. Application for Change of Hours from SRI OM LLC dba Mayflower Liquors, 3150 Cranberry Highway, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws.
 - d. Application for Common Victualler's License from Target Corporation dba Target Store T2292, 2421 Cranberry Highway, Wareham, MA, under the provisions of Chapter 140 of the Massachusetts General Laws.
 - e. Status Conference for Captain Als and Rosebrook Place.

8. TOWN ADMINISTRATOR'S REPORT

- a. Leadership Team
- b. Southeastern Regional Planning & Economic Development District
Status Report of ongoing issues/projects.

9. TOWN BUSINESS

- a. Proclamations for: Lorraine Jackie Lindsey; Inez Berry; Marge Gardner, Yvonne Stone, Midge Costa & Janet Jones.
- b. Any other Town business.

10. SEWER BUSINESS

- a. Town of Bourne FY2012 Capital Costs.
- b. Any sewer business.

11. LIAISON REPORTS

12. ADJOURNMENT

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

14. EXECUTIVE SESSION – TO DISCUSS CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL.

2/15/2012

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: January 17, 2012
Date of Transcription: February 1, 2012
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Cruz called the meeting to order at 6:00 p.m.

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman
Stephen M. Holmes, Clerk
Cara A. Winslow
Ellen M. Begley
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

3. ANNOUNCEMENT

On Saturday, January 28th from 8 pm to midnight the OBA will hold a fundraiser at Stevie B's in Onset for the 20th Annual Blue's Festival. Admission is a \$2 donation.

The Wareham Friends of the Library will be holding a book sale at the Spinney Library on February 25th from 10:00 a.m. to 3:30 p.m. Donation for books can be dropped off Mondays 10-4pm, Tuesdays 6-8pm and Saturday's 12 to 4pm.

The Council on Aging is looking for volunteers to deliver meals on wheels and to also work in the kitchen.

On January 26th @ 6:30 pm WCTV will have a documentary on postcards from Onset at the Wareham Free Library.

The Gleason Family YMCA is giving away free family memberships with 5 days of child care or a combination of 2 children adding 5 days a week. The Child care is at the Sippican Elementary School in Marion.

Selectman Winslow wanted to welcome her nephew Wyatt into the world

4. CITIZENS PARTICIPATION

Present before the board: Eleanor Martin, President of the OBA

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12
(CONT'D)

Ms. Martin read two letters in support of Mr. Andrews from herself and Mary Lou Payton the past President of the Onset Bay Association.

Present before the board: Kate Furler, Swifts Beach Association

Ms. Furler was before the board stating that she hopes they consider extending Mr. Andrews contract and spoke about how helpful he was in assisting with their playground.

Present before the board: Alan Slavin

Mr. Slavin spoke about a notice that was posted regarding voter registration and census. He spoke about the active vs. inactive registration list.

Present before the board: Rudy Santos

Mr. Santos was before the board to attest to Mr. Andrews's evaluation and said that he was a good job and he should be applauded.

Present before the board: Sandy Slavin

Ms. Slavin stated that she would like placed on hold the conservation interview that was on the agenda tonight.

Present before the board: Micheala McCain

Ms. McCain was before the board reading a letter of support for Mr. Andrews from her Father Tiny Lopes.

Present before the board: Jim Eubanks

Mr. Eubanks was before the board in support of Mr. Andrews he stated that he attends all the events that he is invited.

Present before the board: Margaret Ishishara

Ms. Ishishara was before the board what contract or contracts were being talked about under item #14 for non-union personnel? Selectman Schneider stated that this item pertains to any contracts that are non-union.

Present before the board: Steve Curry

Mr. Curry was before the board with a concern that he applied for public records one year ago and he is still waiting. He went through the proper channels and even filed with the Attorney General's office a complaint and still has not received the information he has requested. He was seeking receipts and records of the computer audit and he asked what Global Digital was paid along with the Attorneys along with the cost of the investigation. He asked if an investigation is still going on and after one year when would he be getting the information. Mr. Andrews said that they are working on his request and some of the information preceded current counsel and he is working on retrieving that information from them.

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12
(CONT'D)

Present before the board: Lynne Burroughs

Ms. Burroughs was before the board to read a letter of support of Mr. Andrews

Present before the board: Susan Ricci-Sohn

Ms. Ricci-Sohn said that the applications for community events assistance can be picked up at the Selectmen's Office and the deadline to apply is March 15, 2012.

If you have any questions you can contact her directly at 508-789-1164. She also thanked Mr. Andrews and Chairman Cruz for their support.

5. CONSENT AGENDA

a. Authorization to sign bills and documents, etc.

b. Interview/appointment to the Conservation Commission

Present before the board: Joe Leggett

Mr. Leggett stated that he is currently on the Clean Water Committee and is interested in protecting national resources. He said that he has the time and doesn't have any conflict with his schedule.

6. TOWN ADMINISTRATOR'S EVALUATION FY2011-FY2012

LEADERSHIP TEAM UPDATE

Denise Medeiros, Library Director, will provide information on winter programming: the Love Your Library Rally; e-Reader Q & As, and Symphony Tales along with fundraisers - the Friends Mini Golf event and the Foundation's Annual Appeal. Information will also be provided on the addition of three library substitutes and their role and an update on the Tweens and Teens grant. Ms. Medeiros was before the board talking about the Rally scheduled for February 4th. She stated that residents can also schedule an appointment Laurie Cavanaugh to learn how to get your e-reader up and running with the Library's system. On March 17th they are doing a program called Symphony Tales, which is a program for kids from 4-7 years old and it's a way to get children introduced to Classical music. They have three people training on Friday for Substitute Library Assistants. Ms. Cavanaugh spoke about the Tweens and Teens grant. She said they have a lot of volunteer opportunities available at the library and also spoke about the federal funding the library has received. Also before the board was Amy Cattabriga the new teen service coordinator she stated that she also works in the Wareham Public Schools as a Special Education professional.

Chief Richard Stanley - In an effort to reach out to Wareham residents and further the goals of Community Oriented Policing and Problem Solving the Wareham Police Department has made a concerted effort to use all Social Media tools to partner with the people we serve. The above presenters will showcase our new interactive web site along with multiple media links which should not only

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12

(CONT'D)

encourage all segments of our community to work with us as a team, but also make life easier for them by providing forms electronically and providing information to the community in a transparent fashion. New software called Crime Reports will allow people to view in real time what type of police activity is taking place in their neighborhoods. This new reporting system also has a police only section for the analysis of calls for service and crime, which is called "Command Central". The police only section will be the cornerstone of the emergency of Intelligence Led Policing based on Data Driven Approaches to Crime and Traffic Safety (DDACTS). By entering the world of DDACTS we will be on the forefront of Intelligence Led Policing partnering with the Bureau of Justice Assistance, National Institute of Justice and the National Highway Traffic Safety Administration. All of these efforts will allow the Wareham Police Department to use our valuable tax payer funded dollars in the most efficient way possible while providing the best possible service in partnership with our residents to effect positive change.

Present before the board: Chief Stanley & Sgt. Walter Correia and Officer Ed Johnson

Sgt. Correia spoke about setting up a Facebook page along with a Twitter account and text a tip. He also spoke about the new Police Department website.

SOUTHEASTERN REGIONAL PLANNING & ECONOMIC

DEVELOPMENTDISTRICT - On behalf of communities in the southeast region, Mr. Perry from SRPEDD has welcomed a coordinated effort for four grants, offered as the Community Innovation Challenge by Executive Office of Administration and Finance. The grant applications that they will be submitted are: e-Permitting for building permits; e-Burning Permits; e-Storage permits for flammable and combustible materials and e-26F Inspections for smoke and carbon monoxide detectors. Mr. Andrews introduced the Community Innovation Challenge Grants this past fall and recommend that Wareham join SRPEDD in this effort. **(A vote of the board is needed to pursue this grant opportunity).**

MOTION: Selectman Winslow moved to support the application to the Southeastern Regional Planning & Economic Development District for the grant applications that will be submitted for e-permitting for building permits, storage permits, flammable and combustible materials and e-26F inspections for smoke and carbon monoxide detectors. Selectman Schneider seconded.

VOTE: 5-0-0 (unanimous)

Mr. Andrews went over his Self Evaluation and stated that he created a Fiscal Recovery Plan and filled the Town Accountant's position, Maintain a unified budget process, drafted a budget schedule for FY2012 and Fy2013, Retained a qualified Advisor for Community & Economic Development Authority, Enhanced the Personnel selection process, hired for the following positions: Chief of Police, Animal Control Officer, new Patrolmen, Financial Analyst, Assistant Assessor/Data Collector, Director of Assessment, Head of Reference, Library Assistant, 2 Operator/Maintenance Technicians at the WPCF, Laborer for WPCF and Deputy

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12
(CONT'D)

Harbormaster/Shellfish constable. He also holds regular meetings with Finance Committee Representative, Established clear organizational goals and objectives for all Town Departments, Settled 9 out of 10 outstanding collective bargaining agreements, Planning phase of the FY2012 and Fy2013 budget and administrative processes and procedures, Organizational effectiveness of Town Departments. Managed the municipal operations with the highest level of professionalism, honesty and ethics, Keep bi-weekly Departmental Leadership Team meetings and nurtured new educational opportunities, held ethics seminars, Open Meeting Law Implementation, Wareham Police Department will be accredited on January 26, 2012, Wareham Police Department won a bronze medal from AAA for traffic safety in December, 2011, Established better communications with State government and our representatives. Maintained Leadership team accountability, Reinforced the State Ethics questionnaire requirement and assured complains with the Leadership Team, Enhanced internal and external communications so that residents understand and participate in town governance, Originated weekly Open Office Hours with the General public, Worked with the Board of Selectmen to acknowledge individuals and organization by recognizing accomplishments. Mr. Andrews went over his areas of improvement which are time management and improvement and goals by limiting leadership Team meetings to bi-weekly/monthly, restructuring of the Town Administration/Board of Selectmen's office personnel and workload – ongoing – as we have worked with senior work off program. Review of staff, created Mobile Open door policy for businesses and industry by taking walking tours to their establishments, worked with Legislative delegation to pass home rule and legislation measures (including "Wareham Job Bill" Chapter 194 of the Acts of 2010 that move the town forward, Continued the Town Administrators Report a video presentation through WCTV –

MOTION: Selectman Winslow moved to go beyond the hour of 10:00 p.m. for the purpose of the Town Administrators evaluation for Fy2011-fy2012 item # 6 on the agenda and for the purpose of addressing item #10 under sewer business item A Town of Bourne FY2012 Capital costs. Selectman Holmes seconded.

VOTE: 3-2-0 (Selectman Begley & Schneider opposed)

Some discussion ensued on Mr. Andrews's contract negotiations and weather they should wait on this since his contract does not expire until December and the board has up to 6 months prior to the expiration date to negotiate with him.

7. LICENSES & PERMITS

- a. Hearing 7:15 p.m. – Application for a Seasonal Common Victualer All Alcoholic Beverages License to Digital Federal Credit Union d/b/a Pavillion at Bay Pointe Country Club, William Fuller, manager, 10 Bay Pointe Drive, Onset, MA under the provisions of Chapter 138 of the Massachusetts General Laws.

MOTION: Selectman Holmes moved to open the hearing. Selectman

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12
(CONT'D)

Winslow seconded.

VOTE: 5-0-0 (unanimous)

Present before the board: Mark Harriman, Digital Credit Union and Jon Aieta. They were before the board seeking a seasonal common victualer all alcoholic beverages license. Selectman Schneider stated that the office requested that the board make a motion to correct a typographical error on the legal ad placed in the paper.

MOTION: Selectman Schneider moved to correct the address on the public hearing notice published from 19 Bay Pointe Drive to 10 Onset Pointe Drive. Selectman Winslow seconded.

VOTE: 5-0-0 (unanimous)

Selectman Winslow asked if the clubhouse which holds a year round license was currently open? Mr. Harriman stated that it has been closed since around December 1st. Selectman Schneider asked what the plans were for the seasonal license? Mr. Aieta said the plan is to transfer all the licenses in the buyer's name but get the licenses in place at this time. The board asked if anyone from the public wanted to speak. Present before the board Susan Ricci-Sohn, abutter of the property and said that she was in favor of the board granting this license and would like to welcome them to the community.

MOTION: Selectman Winslow moved to close the public hearing on the application for a Seasonal Common Victualer All Alcoholic Beverages License to Digital Federal Credit Union d/b/a Pavillion at Bay Pointe Country Club, William Fuller, manager, 10 Bay Pointe Drive, Onset, MA under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Schneider seconded.

VOTE: 5-0-0 (unanimous)

MOTION: Selectman Holmes moved to approve the application for a Seasonal Common Victualer All Alcoholic Beverages License to Digital Federal Credit Union d/b/a Pavillion at Bay Pointe Country Club, William Fuller, manager, 10 Bay Pointe Drive, Onset, MA under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Winslow seconded.

VOTE: 5-0-0 (unanimous)

- b. Application for Change of Manager from the Blue Dog, LLC d/b/a Piper Beau's, 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws.

MOTION: Selectman Holmes moved to postpone the application on Blue Dog until February 7, 2012. Selectman Winslow seconded.

VOTE: 5-0-0 (unanimous)

- c. Application for Change of Hours from SRI OM LLC, d/b/a Mayflower Liquors, 3150 Cranberry Highway, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws.

Present before the board: Monica Johar

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12
(CONT'D)

Ms. Johar was before the board asking for a change of hours on Sunday's from 12-9pm to 12-10pm.

MOTION: Selectman Holmes moved to approve the application for change of hours from SRI OM LLC, d/b/a/ Mayflower Liquors, 3150 Cranberry Highway, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Schneider seconded.

VOTE: 5-0-0 (unanimous)

- d. Application for Common Victualler's License from Target Corporation, d/b/a Target Store T2292, 2421 Cranberry Highway, Wareham, MA under the provisions of Chapter 140 of the Massachusetts General Laws.

Present before board: Kendra Merrill

Ms. Merrill was before the board for renewal of Common Victualler's License. Selectman Schneider thanked Target for their support with the National Nights out celebration.

MOTION: Selectman Holmes moved to approve the application for Common Victualler's License from Target Corporation, d/b/a Target Store T2292, 2421 Cranberry Highway, Wareham, MA under the provisions of Chapter 140 of the Massachusetts General Laws.

- e. Status Conference from Captain Al's and Rosebrook Place

Present before the board: Mr. Harrington, Captain Al's

Mr. Harrington was before the board stating that the reason they were closing was due to the October storm that damaged his deck. He said they are planning on remodeling the bar area. He said that an email was submitted to the office to state that they were closing in order to do some renovations. Mr. Harrington stated that it was his understanding that the board would be able to amend his license to read from Nov 30th – April 1st. Before the board was Attorney Rich Bowen stated that the board does have discretion on how to handle the license. Some discussion ensued.

Present before the board: Jim Kane, Rosebrook Place

Mr. Kane was before the board and stated that 2 licenses were provided to Rosebrook Place and stated they are marketing that property now. He said they are actively working on finding someone for the property.

9. **TOWN BUSINESS**

- a. Proclamations for: Lorraine Jackie Lindsey, Inez Berry, Marge Gardner, Yvonne Stone, Midge Costa & Janet Jones

Selectman Holmes read and presented a proclamation for Inez Berry and also for Yvonne Stone. Selectman Holmes read the proclamation for Marge Gardner who wasn't in attendance. Also before the board were Midge Costa and Janet Jones

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-17-12

(CONT'D)

receiving proclamations for their assistance at the Wareham Police Department. Selectman Holmes read both proclamations. Also present before the board was Jackie Lindsey to receive a proclamation for her volunteering service.

- b. Any other town business

10. SEWER BUSINESS

- a. Town of Bourne FY2012 Capital Costs

Present before the board: Guy Campinha

MOTION: Selectman Holmes moved that the board sign a letter to John Foster as the board's commitment for the Town of Bourne's share of the FY2012 Capital Costs for the Water Pollution Control Facility upgrade in the amount of \$188,477.53. Selectman Schneider seconded for discussion. He asked Mr. Campinha if it was a fixed cost? Mr. Campinha stated that yes it was for their contribution.

VOTE 5-0-0 (Unanimous)

- b. Any other Town business

11. LIAISON REPORTS

(None)

12. ADJOURNMENT

Selectman Winslow moved to adjourn. Selectman Holmes seconded.

VOTE 3-2-0 (Selectman Begley & Schneider opposed)

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 2-21-12

Attest:


Stephen M. Holmes, Clerk

Date Signed: 2-21-12

Date sent to the Town Clerk: 2-27-12

